

## Tenancy Application Form

<b>PROPERTY:</b> _____	Start Date: DD /MM /YYYY	
Term of Lease: _____	Rental: \$ _____	Bond: \$ _____
No. of Occupants; Adults: _____	Children _____	
Pets (If so, please specify): _____		

Are you going to be seeking Department of Housing Support for your bond/rent? Yes /No

### BOND MUST BE RECEIVED 24 HRS PRIOR TO COLLECTING KEYS

**Applicant name in full :** \_\_\_\_\_  
Licence Number : \_\_\_\_\_ Vehicle Rego No : \_\_\_\_\_  
Mobile: \_\_\_\_\_ D.O.B: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**Current address:** \_\_\_\_\_ Phone: \_\_\_\_\_  
Current Landlord/Agent: \_\_\_\_\_ Phone: \_\_\_\_\_  
Rental Amount: \_\_\_\_\_ Period There: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**Previous address:** \_\_\_\_\_  
Previous Landlord/Agent: \_\_\_\_\_ Phone: \_\_\_\_\_  
Rental Amount: \$ \_\_\_\_\_ per \_\_\_\_\_ Period There: \_\_\_\_\_

**Current occupation:** \_\_\_\_\_ Net Weekly Wage: \$ \_\_\_\_\_  
Current Employer: \_\_\_\_\_ Contact: \_\_\_\_\_  
Phone : \_\_\_\_\_ Period There: \_\_\_\_\_

**Personal reference;**(not family; not landlord or employer reference already used in application form)  
Name/Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name/Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**NEXT OF KIN :**  
Name: \_\_\_\_\_ Address : \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

I solemnly & sincerely declare that; 1. The information supplied is true and correct. 2. The property is let subject to the Landlords approval. 3.This application is subject to the property being vacant on the proposed date.

Signed : \_\_\_\_\_ Date DD /MM /YYYY

You are required to answer the following questions to the best of your ability. Any false information provided could jeopardise your application. The completion of this questionnaire does not constitute an offer or acceptance.

1. Have you viewed the property? Yes  No   
If yes, Date \_\_\_/\_\_\_/\_\_\_ Time \_\_\_\_\_
2. Have you ever been evicted by any landlord or agent? Yes  No   
If yes, give details; \_\_\_\_\_
3. Have you been refused another property by any landlord or agent? Yes  No  If yes, give details; \_\_\_\_\_
4. Are you in debt to another landlord or agent? Yes  No   
If yes, give details; \_\_\_\_\_
5. Are you a smoker? Yes  No
6. The tenant hereby agrees to accept the property as presented? Yes  No  If no, give details; \_\_\_\_\_
7. The tenant acknowledges that the landlord will attend to any repairs under OH & S and any non-essential requests for repairs may not be attended to by the landlord? Yes  No  If no, give details; \_\_\_\_\_

**Methods of Payment:**

Should your application be accepted by the landlord, please indicate which method of payment would be used to pay your rent.



BPAY® your rent via Internet or phone banking



Contact Zelle for a Direct Debit application



In person - at the



**Initial Statement of Costs:**

Rental Bond (4 weeks rent) \$ \_\_\_\_\_  
 Rent in Advance (2 weeks) \$ \_\_\_\_\_  
 TOTAL: \$ \_\_\_\_\_

This payment will be made each:

- Week                       Fortnight                       Month

Applicants Signature: \_\_\_\_\_

Date: DDMMYYYY

Agents Signature: \_\_\_\_\_

Date: DDMMYYYY

## Moving home has never been easier

Connectnow is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you pay no extra charges as a result of using the connectnow service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 554 323 to ensure your services can be addressed by the required date.

Dr • Mr • Mrs • Miss • Ms •

Surname Given Name/s \_\_\_\_\_

Property Address \_\_\_\_\_

Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Drivers Licence \_\_\_\_\_ State \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Email \_\_\_\_\_ Date of Connections \_\_\_\_/\_\_\_\_/\_\_\_\_

**DECLARATION AND EXECUTION/PRIVACY NOTICE:** By signing this application and ticking the 'YES' box below, I: consent to the collection of my personal information by Connectnow Pty Ltd (ABN 79 097 398 662) ("connectnow") for the purposes of contacting me to talk about arranging the connection and disconnection of moving and utility services and related services and to inform me about other products and services that may compliment my home/lifestyle needs; consent to the disclosure by connectnow of my personal information contained in this application to other parties, including the relevant third party service providers, connectnow's related companies and third parties who provide connectnow with services in connection with the ordinary operation and administration of connectnow's business or where otherwise required or authorised by law; understand that protecting my privacy is important to connectnow and that I can obtain further details about how connectnow manages my personal information, including how I may access and seek correction of my personal information, how I may complain about a breach of my privacy and how connectnow will deal with that complaint, by viewing connectnow's Privacy Policy at [www.connectnow.com.au](http://www.connectnow.com.au) or contacting their Privacy Officer at [info@connectnow.com.au](mailto:info@connectnow.com.au); understand that whilst connectnow is unlikely to disclose my personal information to recipients located overseas, connectnow is not responsible for the privacy practices of any third party service providers, and accordingly, I accept that it is my responsibility to check the privacy policies of the relevant service providers if I wish to obtain further information about how they manage personal information (including whether or not they are likely to disclose such information to overseas recipients); understand that my consent to receive such marketing materials will continue until I opt-out by contacting [info@connectnow.com.au](mailto:info@connectnow.com.au); understand that the connection and disconnection of moving and utility services and related services (collectively referred to as "the nominated services") will only be initiated once a connectnow representative has discussed the details with me and obtained my consent to the terms and conditions of supply of the relevant service providers; acknowledge that, to the extent permitted by law, neither connectnow nor my real estate agent accepts liability for loss caused by delay in, or failure to, connect and disconnect or provide the nominated services; acknowledge that the nominated services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated service providers bind me and that after hours connections may incur additional service fees from utility providers; authorise the obtaining of a National Metering Identifier or a Metering Installation Registration Number for my residential address to obtain supply details; understand that it is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection of the nominated utility services and that there is easy access to the meters; understand that connectnow may be paid a fee by the service provider and may pay a fee to a real estate agent in respect of the provision of the services provided to me by connectnow. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements and other undertakings set out in this application form on behalf of all applicants listed on this application form. Where I have nominated an alternative contact person on this application, I authorise connectnow to speak to them about my move and connection and disconnection needs if connectnow is unable to contact me directly.

**Yes, I consent to connectnow contacting me to organise my move home services and other products and services to suit my home or lifestyle needs.**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**REA: 1269**



**NOTICE to all Tenancy Applications – before any applications will be processed, each applicant must achieve the following:**

Either/or: Drivers Licence OR Passport OR Proof of Age Card

Either/or: Last four (4) rent receipts OR Rental Ledger

Either/or: Medicare Card OR Healthcare Card OR Bank Card

Both: Income Statement AND Bank Statement

Either/or: Current Registration Papers OR Copy of previous bill

**If the applicant is not an Australian citizen, a current visa will be required.**

---

**Application for Tenancy and  
Management of Property  
Privacy Act 1988  
Collection Notice**

The personal information the prospective tenant provides in this application or collected from other sources necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including to the landlord, referees, other agents, and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the Agent and/or Landlord. If the applicant enters into a Residential Tenancy Agreement, and if the applicant fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and/or other agents

If the applicant would like to access the personal information the agent holds, they can do so by contacting Zelle Property Management at 609 Olive Street on 02 6041 4488 or by emailing [zelle@zelle.com.au](mailto:zelle@zelle.com.au). The Applicant can also correct this information if it is inaccurate, incomplete or out-of-date.

If the information is not provided, the agent may not be able to process the application and manage the tenancy.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of Applicant

\_\_\_/\_\_\_/\_\_\_  
Date

\_\_\_\_\_  
Signature of Agent