

**PROPERTY DETAILS - Property you would like to rent**

Proposed Property: \_\_\_\_\_ Post Code: \_\_\_\_\_

Rent per Week: \$ \_\_\_\_\_ Bond Amount: \$ \_\_\_\_\_

Length of Tenancy: \_\_\_\_\_ Years \_\_\_\_\_ Months      Tenancy to Commence: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

How many tenants will occupy the property?: Adults \_\_\_\_\_ Children \_\_\_\_\_ Ages \_\_\_\_\_

Have you viewed the property?:       Yes     No

**1st APPLICANT**

Mr     Ms     Miss     Mrs     Other

Family/Last Name: \_\_\_\_\_

Other Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Drivers Licence No: \_\_\_\_\_ Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Licence State: \_\_\_\_\_

Passport No: \_\_\_\_\_ Passport Country: \_\_\_\_\_

Pension No: (if applicable) \_\_\_\_\_ Type: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Bus Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Relationship to other applicant \_\_\_\_\_

**Your Rental History - Current Landlord/Agent Details**

How long at Current Address?: \_\_\_\_\_ Years \_\_\_\_\_ Months

Reason for Leaving this Address: \_\_\_\_\_

\_\_\_\_\_

Landlord/Agent(if applicable): \_\_\_\_\_

Landlord/Agents Phone No: \_\_\_\_\_

Rent per Week \$: \_\_\_\_\_

Bond Refunded: \_\_\_\_\_ If not why? \_\_\_\_\_

Previous Residential Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

**Your Rental History - Previous Landlord/Agent Details**

How long at previous Address?: \_\_\_\_\_ Years \_\_\_\_\_ Months

Reason for Leaving this Address: \_\_\_\_\_

\_\_\_\_\_

Landlord/Agent(if applicable): \_\_\_\_\_

Landlord/Agents Phone No: \_\_\_\_\_

Rent per Week \$: \_\_\_\_\_

Bond Refunded: \_\_\_\_\_ If not why? \_\_\_\_\_

**Employment History - Applicant 1**

Current Occupation: \_\_\_\_\_

Nature of your Employment: FULL TIME / PART TIME / CASUAL (circle)

Current Employers Name: \_\_\_\_\_

Employers Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Length of Employment: \_\_\_\_\_ Years \_\_\_\_\_ Months

Net Weekly Income: \_\_\_\_\_

**2nd APPLICANT**

Mr     Ms     Miss     Mrs     Other

Family/Last Name: \_\_\_\_\_

Other Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Drivers Licence No: \_\_\_\_\_ Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Licence State: \_\_\_\_\_

Passport No: \_\_\_\_\_ Passport Country: \_\_\_\_\_

Pension No: (if applicable) \_\_\_\_\_ Type: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Bus Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Relationship to other applicant \_\_\_\_\_

**Your Rental History - Current Landlord/Agent Details**

How long at Current Address?: \_\_\_\_\_ Years \_\_\_\_\_ Months

Reason for Leaving this Address: \_\_\_\_\_

\_\_\_\_\_

Landlord/Agent(if applicable): \_\_\_\_\_

Landlord/Agents Phone No: \_\_\_\_\_

Rent per Week \$: \_\_\_\_\_

Bond Refunded: \_\_\_\_\_ If not why? \_\_\_\_\_

Previous Residential Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

**Your Rental History - Previous Landlord/Agent Details**

How long at previous Address?: \_\_\_\_\_ Years \_\_\_\_\_ Months

Reason for Leaving this Address: \_\_\_\_\_

\_\_\_\_\_

Landlord/Agent(if applicable): \_\_\_\_\_

Landlord/Agents Phone No: \_\_\_\_\_

Rent per Week \$: \_\_\_\_\_

Bond Refunded: \_\_\_\_\_ If not why? \_\_\_\_\_

**Employment History - Applicant 2**

Current Occupation: \_\_\_\_\_

Nature of your Employment: FULL TIME / PART TIME / CASUAL (circle)

Current Employers Name: \_\_\_\_\_

Employers Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Length of Employment: \_\_\_\_\_ Years \_\_\_\_\_ Months

Net Weekly Income: \_\_\_\_\_

**Previous Employment History - Applicant 1**

Previous Employer: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Previous Employers Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Previous Employers Phone: \_\_\_\_\_  
 Length of Employment: \_\_\_\_\_ Years \_\_\_\_\_ Months

**If you are a Student**

Name of Institution: \_\_\_\_\_  
 Faculty/Department: \_\_\_\_\_  
 Student Union Number: \_\_\_\_\_ Student Id: \_\_\_\_\_  
 Income Source: \_\_\_\_\_ Net Weekly Income: \_\_\_\_\_

**If you receive a Centerlink Payment**

Type of Payment: \_\_\_\_\_  
 Customer Number: \_\_\_\_\_  
 Amount \$: \_\_\_\_\_ Per Fortnight

**Other Details**

Do you have any pets: Yes/No (circle)  
 If YES registered?: Yes/No | Types: \_\_\_\_\_  
 Breed/s: \_\_\_\_\_ Ages: \_\_\_\_\_

**Previous Employment History - Applicant 2**

Previous Employer: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Previous Employers Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Previous Employers Phone: \_\_\_\_\_  
 Length of Employment: \_\_\_\_\_ Years \_\_\_\_\_ Months

**If you are a Student**

Name of Institution: \_\_\_\_\_  
 Faculty/Department: \_\_\_\_\_  
 Student Union Number: \_\_\_\_\_ Student Id: \_\_\_\_\_  
 Income Source: \_\_\_\_\_ Net Weekly Income: \_\_\_\_\_

**If you receive a Centerlink Payment**

Type of Payment: \_\_\_\_\_  
 Customer Number: \_\_\_\_\_  
 Amount \$: \_\_\_\_\_ Per Fortnight

**Other Details**

Do you have any pets: Yes/No (circle)  
 If YES registered?: Yes/No | Types: \_\_\_\_\_  
 Breed/s: \_\_\_\_\_ Ages: \_\_\_\_\_

**References / Contacts**

We require a minimum of: (1) One emergency contact (2) personal references (not related to you)

**Emergency Contact - Applicant 1**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ Relationship: \_\_\_\_\_

**References - Applicant 1**

(1) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 (2) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Emergency Contact - Applicant 2**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ Relationship: \_\_\_\_\_

**References - Applicant 2**

(1) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 (2) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Declaration & Authority**

I hereby offer to rent the property from the owner under lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that my application will be submitted to the owner on the basis that future rent is paid by Direct Debit.

I acknowledge that this application is subject to the approval of the Landlord/Owner. I declare that all the information contained in this application (including the front page) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I also authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence.
- (b) My personal referees and employer/s
- (c) Any record listing or database of defaults by tenants

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to the tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) Communicate with the owner and select a tenant.
- (b) Prepare lease/tenancy documents.
- (c) Allow tradespeople or equivalent organisations to contact me.
- (d) Lodge/claim/transfer to/from a Bond Authority.
- (e) Refer to tribunals/Courts & Statutory Authorities where applicable.
- (f) Refer to collection agents/lawyers where applicable.
- (g) Complete a credit check with NTD (National tenancies Database)
- (h) Transfer water account details into my name.

I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware they may access personal information on the contact details above.

Applicant #1 Signature: \_\_\_\_\_ Dated: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Applicant #2 Signature: \_\_\_\_\_ Dated: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**PLEASE NOTE: FOR YOUR BENEFIT IT IS ADVISED THAT YOU INCLUDE AS MUCH DOCUMENTATION POSSIBLE TO SUPPORT YOUR HISTORY AND CURRENT SITUATION WITH YOUR APPLICATION**

**Identification (tick the boxes on documents you are providing)**

IDENTIFICATION CHECK - Please ensure the following identification has been photocopied and is attached to this application

<b>Item</b>		<b>Item</b>		Ensure that all the references and identification requirements are attached to this application. <b>We do not provide a photo copy service.</b>
Current Drivers Licence	<input type="checkbox"/>	Employment Confirmation	<input type="checkbox"/>	
Passport	<input type="checkbox"/>	Current Car/Motorbike Rego Papers	<input type="checkbox"/>	
Previous 3 rent receipts	<input type="checkbox"/>	Copy of Birth Certificate	<input type="checkbox"/>	
Minimum 2 written references from Agent	<input type="checkbox"/>	Medicare or Credit Card	<input type="checkbox"/>	
Centerlink Payments	<input type="checkbox"/>	Bank Statements	<input type="checkbox"/>	

**How did you find out about this property?**

- Internet
- |  |  |
|--|--|
| <input type="checkbox"/> loverealestate.com.au | <input type="checkbox"/> Board         |
| <input type="checkbox"/> realestate.com.au     | <input type="checkbox"/> Counter List  |
| <input type="checkbox"/> domain.com.au         | <input type="checkbox"/> Referral      |
| <input type="checkbox"/> realestateview.com.au | <input type="checkbox"/> Relocation Co |
|  | <input type="checkbox"/> Other: _____  |

**Declaration & Authority**

Direct Connect can help arrange for the connection or provision of the following utilities and other services:



- |             |            |                   |          |        |
|-------------|------------|-------------------|----------|--------|
| Electricity | Gas        | Phone             | Internet | Pay TV |
| Insurance   | Removalist | Truck or van hire | Cleaners | Water  |

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



***This is a FREE service that connects all your utilities and other services.***

We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

- Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
- Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
- Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
- Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
- Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
- Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date