

TENANCY APPLICATION FORM

For your application to be processed you must answer all questions



AGENT DETAILS

Abode Property Management

1/15 Butler Place

HOLTZE NT 0829

Phone: 08 8932 7777

Email: rentals@abode4me.com.au

PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode

2. Preferred move in date?

_____ Day _____ Month _____ Year

3. Lease term?

_____ Years _____ Months

4. Property rental

\$ Per week

5. How many people will normally occupy the property?

_____ Adults _____ Children

Please provide names and ages of all residents

Name	DOB

6. Have any applicants applied for Housing through the NT Government? Yes No

If yes when was the application made? ___/___/___

7. Will you be storing any of the following at the property?

Firearms	Yes	No
Boats <4metres long	Yes	No
Boats >4 metres long	Yes	No
Trailers <4 metres long	Yes	No
Trailers >4 metres long	Yes	No
Oversized work vehicles i.e. trucks	Yes	No

PERSONAL DETAILS – APPLICANT 1

Please give us your details

MR MRS MISS MS OTHER

Given name/s Surname

Date of Birth Driver's license number / State

Passport no. Passport country

Please provide your contact details

Home phone no Mobile phone no.

Work phone no Fax no

Email Address

What is your current address?

Postcode

Applicant History

How long have you lived at your **CURRENT** address?
_____ Years _____ Months

Reason for leaving this address

Landlord/agent's phone no. Weekly rent paid

What was your **PREVIOUS** residential address?

How long did you live at this address?
_____ Years _____ Months

Landlord/agent's phone no. Weekly rent paid

You must answer the following questions

Have you ever been evicted from a property? Yes No
Are you in debt to another agent or landlord? Yes No

Employment History

What is your occupation?

What is the nature of your employment? (Circle)
FULL TIME / PART TIME/ CASUAL / SELF EMPLOYED

CURRENT Employer's Business Name

Contact Phone number

Length of employment
_____ Years _____ Months \$ _____ Net Income

PREVIOUS Employer's Business Name

Contact Phone number

Length of employment
_____ Years _____ Months \$ _____

Contacts / References

Please provide a contact in case of emergency
Given name/s Surname
Relationship to you Contact number

Please provide two personal references (not related to you)
1. Surname Given name/s

Relationship to you Contact number

2. Surname Given name/s

Relationship to you Contact number

Other information

Car Registration Make/model/type

Please provide details of any pets
Breed/Type Inside/outside

PERSONAL DETAILS – APPLICANT 2

Please give us your details

MR MRS MISS MS OTHER

Given name/s Surname

Date of Birth Driver's license number / State

Passport no. Passport country

Please provide your contact details

Home phone no. Mobile phone no.

Work phone no. Fax no.

Email Address

What is your current address?

 Postcode

Applicant History

How long have you lived at your **CURRENT** address?
_____ Years _____ Months

Reason for leaving this address

Landlord/agent's phone no. Weekly rent paid

What was your **PREVIOUS** residential address?

How long did you live at this address?
_____ Years _____ Months

Landlord/agent's phone no. Weekly rent paid

You must answer the following questions

Have you ever been evicted from a property? Yes No
Are you in debt to another agent or landlord? Yes No

Employment History

What is your occupation?

What is the nature of your employment? (Circle)
FULL TIME / PART TIME/ CASUAL / SELF EMPLOYED

CURRENT Employer's Business Name

Contact Phone number

Length of employment
 Years Months \$ Net Income

PREVIOUS Employer's Business Name

Contact Phone number

Length of employment
 Years Months \$

Contacts / References

Please provide a contact in case of emergency
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2. Surname Given name/s

Relationship to you Contact number

Other information

Car Registration Make/model/type

Please provide details of any pets
Breed/Type Inside/outside

APPLICANT DISCLAIMER

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that I will be required to pay rent and bond in advance and that this application approval is subject to the Landlord.

I declare that all information contained in this application is true and correct and give of my own free will.

I declare that I am not bankrupt.

I authorise Abode Property Management to obtain personal information from:

- (a) The Owner or Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record, listing or database of defaults by tenants

If I default under a Residential Tenancy Agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) Communicate with the owner and select a tenant
- (b) Prepare a lease/tenancy documents
- (c) Allow trades people or equivalent organisation to contact me
- (d) Lodge/claims/transfer to/from a Bond Authority
- (e) Refer to collect agents/lawyers (where applicable)

I am aware that if the information is not provided or I do not content to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature

Date

Signature

Date

SUPPORTING DOCUMENTS REQUIRED - 100 POINTS OF ID

PLEASE NOTE: *at least one form of photo ID listed below must be provided. Your application may be declined if the supporting documentation criteria is insufficient.

Drivers Licence*	40 Points
Passport*	40 Points
Birth Certificate	30 Points
Other Photo ID with Address	30 Points
4 Current Wage Advice	20 Points
Previous Landlord Reference	20 Points
Previous 4 Rent Receipts or Tenant ledger	20 Points
Employment Reference on Letterhead	20 Points
Motor Vehicle Registration	10 Points
Bank Statement	10 Points
Utility Account	10 Points



Agency Rental Reference

Property Address

Agency Name / Person Completing Form

How long has/did the applicant live at this address?

____ Years ____ Months

Weekly rent paid \$_____ Length of tenancy ____ Years ____ Months

Rent paid on time Yes / No If yes how many days in arrears

Standard of inspections

Excellent condition Good Condition Poor Condition

Maintenance Reported? Yes No

Did applicant receive full bond refund? Yes No

If no, why?

Was a breach notice issued Yes No

Comment

Would your agency rent to applicant again? Yes No

Comment

Please email the reference back to us at rentals@abode4me.com.au

All enquires please ring (08) 89 32 7777