ELITE INVEST
PROPERTY MANAGEMENT

Residential Tenancy Application Form

For your application to be processed you must answer all questions (including the reverse side)

1. Agent Details

Elite Invest Property Management

Address: Shop 4/42 William Street
Raymond Terrace NSW 2324

Phone: 02 4983 1784
Email: info@eliteipm.com.au

ID: 26659

2. Property Details

Address

Suburb Postcode

Electricity Meter No

Lease Term Years Months

Date Property is to be occupied / /

Number of other Applicants to Occupy the Property

Adults Children

Ages of Children

3. Personal Details

Title First Name Initial

Last Name

Date of Birth / / Age (Years / Months)

Drivers Licence Number State of Issue

Alternate ID (eg passport) No

Pension Type (if applicable) No

Please provide contact details

Home Ph Mobile Ph

Email

Occupation Work No

Current Address

Suburb Postcode

4. Emergency Contact

Please provide an emergency contact not residing with you

First Name Surname

Relationship Phone No

Address

Suburb Postcode

5. Payment Details

Property Rental $ Per Week or $ Per Month

First Payment of rent in advance $

Rental Bond (1 Month Rent) $

Sub Total $

6. Utility Connections

YourPorter

Telephone: 1300 400 600
Fax: 1300 326 468
www.yourporter.com.au

YourPorter is a FREE service connecting utilities and other services. If the Agent approves this application, YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

- ☐ Electricity
- ☐ Telephone
- ☐ Pay TV
- ☐ Gas
- ☐ Internet
- ☐ Health Insurance
- ☐ Car Insurance
- ☐ Home Loans
- ☐ Life Insurance
- ☐ Home & Contents Insurance

DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service providers to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/.YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signed Date

5. Declaration

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and if approved I agree to accept the property in the condition it was in at the time of the inspection'

I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing and National Tenancy Database (NTD) which lists defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information including National Tenancy Database (NTD).

If a landlord or estate agent finds details of a prospective tenant on a database, they must advise the tenant in writing, within seven days, of:

- the name of the database and the person who listed the information
- the tenant's information held in the database
- how the tenant can check, change or remove the listing (ie, by contacting the person who listed them or the database operator).

Signed Date

8. Applicant History

How long have you lived at your current address? Years Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per month $

Reason for leaving

Was bond repaid in full? ☐ Yes ☐ No If No, please specify why:

What was your previous residential address?

Suburb Postcode

How long did you live at your previous address? Years Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per month $

Reason for leaving $

Was bond repaid in full? ☐ Yes ☐ No If No, please specify why:

9. Employment Details

Occupation

Employers Name

Employment Address

Suburb Postcode

Employer Phone No

Contact Name

Length at current employment Years Months

Net Income $ Per Week $ Per Month

10. Previous Employment Details

Occupation

Employers Name

Employment Address

Suburb Postcode

Employer Phone No

Contact Name

Length at previous employment Years Months

Net Income $ Per Week $ Per Month

11. Social Security Benefits

Type

$ Per Week $ Per Month

12. If Student, please complete the following

Place of Study

Course being undertaken

Course Length

Enrolment Number

Parents Name Ph

Campus Contact Ph

Course Co-ordinator Ph

Income

Parents Address Overseas

13. Other information

Car Registration

Do you have pets? ☐ Yes ☐ No If Yes, please specify:

14. Personal Referees

1. Reference name

Occupation

Relationship Phone No

Notes

1. Reference name

Occupation

Relationship Phone No

Notes

15. Office Use Only

Lease Start Date / /

Car Space/Garage

Landlord's Name

Lease to be signed on

Signed: **Date / /**

16. How did you find out about this property? (Please Tick)

RENT LIST ☐ INTERNET ☐ OFFICE ☐ FOR LEASE BOARD ☐ OTHER

Please also provide with your application a copy of your

- **Photo identification,**
- **Medicare card**
- **Your 2 most recent proof of income statements (Payslips, Centrelink Statement etc.)**