

PROPERTY DETAILS—Property you would like to rent if this application is accepted?
 Property you would like to rent?: _____ Post Code: _____
 Rent Per Week: \$ _____ Rent PCM: \$ _____ Bond: \$ _____
 Length of Tenancy: _____ Years _____ Months Tenancy to Commence: ___/___/___
 How many tenants will occupy the property?: Adults _____ Children _____ Ages _____
 Inspected the property?: Yes No Do you accept the property in its current condition? Yes No

Applicant & Contact Details (To be completed by applicant)

Salutation _____ (Mr, Mrs, Ms, Miss, Dr, Other) First Name: _____
 Family/Last Name: _____
 Date of Birth : ___/___/___ Drivers Lic #: _____ Expiry Date: ___/___/___ License State: _____
 Vehicle Registration: _____ State: _____ Passport No : _____ Passport country: _____
 Home ☒ : _____ Mob ☒ : _____ Work ☒ : _____ Fax: _____
 E-Mail: _____
 Current Address: _____ Suburb: _____ P/Code: _____
 Pension No: (if applicable) _____ Type: _____
 Do you have pets? Yes No If yes what type?: _____ Indoor or Outdoor?: _____
 Are you a smoker? Yes No
 Notes: _____

Current Accommodation History

Are you the: Owner Renter How long at Current Address?: _____ Years _____ Months
 Reason for Leaving: _____
 Landlord/Agent?: _____ ☒ : _____ Rent: \$ _____

Previous Accommodation History

Previous Address: _____ Suburb: _____ P/Code: _____
 Were you the: Owner Renter How long at Previous Address?: _____ Years _____ Months
 Reason for Leaving: _____
 Landlord/Agent (if Applicable)?: _____ ☒ : _____ Rent: \$ _____
 Bond Refunded: Yes No If not why? _____

Current Employment History

Current Occupation: _____ Nature of Employment: **FULL TIME / PART TIME/ CASUAL** (circle)
 Employer's Trading Name: _____ Contact Name: _____ Phone: _____
 Employer's Address: _____ Suburb: _____ P/Code: _____
 Contact Name: _____ ☒ : _____
 Length of Employment: _____ Years _____ Mths Net Income: \$ _____ Weekly \$ _____ Monthly

Previous Employment History

Previous Occupation: _____ Nature of Employment: **FULL TIME / PART TIME/ CASUAL** (circle)
 Employer's Trading Name: _____ Contact Name: _____ ☒ : _____
 Employer's Address: _____ Suburb: _____ P/Code: _____
 Contact Name: _____ ☒ : _____
 Length of Employment: _____ Years _____ Mths Net Income: \$ _____ Weekly \$ _____ Monthly

If you are a Student

Institution: _____ Dept: _____ Union No: _____ Student ID: _____

If You Receive a Centrelink Payment

Type: _____ Cust No: _____ Amount \$: _____ Per Fortnight

References

1) Name: _____ **2) Name:** _____
 Address: _____ Address: _____
 Home ☒ : _____ Mobile ☒ : _____ Home ☒ : _____ Mobile ☒ : _____

Emergency Contact

Name: _____ **Address:** _____
 ☒ **Phone:** _____ **Mob ☒ :** _____ **Relationship to you:** _____

Application Instructions

100 Point Identification Check - Please provide 100 points of identification, photocopy and attach to your application.

Item	Points	Item	Points
Current Drivers License	<input type="checkbox"/> 50	Copy of Mobile Phone Account	<input type="checkbox"/> 20
Passport	<input type="checkbox"/> 50	Copy of Medicare Card	<input type="checkbox"/> 20
Proof of Age Card	<input type="checkbox"/> 50	Concession / Pension Card	<input type="checkbox"/> 20
Student ID Card	<input type="checkbox"/> 50	Copy of Electricity/Gas/Water account	<input type="checkbox"/> 30 each

TENANT PRIVACY STATEMENT

PRIMARY PURPOSE

I am aware that the Agent will use and disclose my personal information in order to:

- Communicate with the owner/landlord and select a tenant
- Communicate with my refers to obtain rental and/or employment history
- Prepare lease/tenancy documents
- Allow tradespeople or equivalent organisations to contact me
- Lodge/claim/transfer to/ from a Bond Authority
- Refer to collection agents/lawyers (where applicable)
- Complete a credit check with National Tenancies Database T1300 563 826 &/or Tica Default Tenancy Control Pty Ltd T 190 222 0346
- Transfer water account details into my name
- Lodge applications with or through Residential Tenancy Tribunals/ Courts (where applicable)
- Provide or obtain rental history to other Real Estate Agents and Landlords
- Connect utilities through Foxie

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises and that I may access personal information on the contact details on the last page of this application.

I authorise the agent to obtain information from:

- a) The owner or the agent of my current or previous residence
 - b) My personal referees employer/s or accountant
 - c) Any record listing or database of defaults by tenants
- If I default under a rental agreement, I agree that the agent may disclose details of any such default to a tenancy database, and to agents/landlords of properties I may apply for in the future.
- NTD collects your personal information to provide it's members historical tenancy and public record information on individuals and companies who/which lease residential and commercial property from or through licensed real estate agent members of NTD.
- NTD also provides credit information on companies/directors applying for commercial leases.
- The real estate agent/property manager will advise NTD of your conduct throughout the lease, tenancy and that information will form part of your tenants history.
- NTD usually disclose information to:
- Licensed real estate agent members
 - NTD's parent company, Collection House Ltd and its subsidiaries and related entities.
 - Credit Bureaus

If your personal information is not provided to NTD, the property manager will not be able to carry out their professional responsibilities and will not be able to provide you with a lease/tenancy of the premises you have applied for.

By signing this form I hereby consent that Ace Real Estate will use my personal information as outlined above.

Signed by the Applicant: _____

Print Name: _____

Date: ___/___/___

Witness: _____



P 1800 275 369

IT'S SMART TO SAVE

*Let Foxie **save you time and money** connecting your **Electricity, Gas, Water, Broadband, Phone and Foxtel.***

Foxie is a FREE and independent service, and in one brief phone call, your connections are organised on the offers that are right for you. No obligation, no more running around, no more phone calls.

Foxie will contact you to arrange your utilities connections. You will be advised of any associated terms and conditions, including any standard connection fees that may apply. Once you have chosen your utility provider, Foxie may then need to disclose your personal information to the selected utility company. Foxie and your Agent may receive a benefit for arranging your services.

Foxie and your Agent are unable to accept responsibility for any delay or failure to connect your utility services.

Foxie is committed to protecting the confidentiality of your personal information and will at all times handle your personal details in accordance with Foxie's privacy policy available on the Foxie website. Contact Foxie at www.foxie.com.au or call 1800 275 369.

By signing this application, I consent to my Agent referring my information to Foxie.

MAKE A CLEVER CHOICE WITH YOUR UTILITIES



ELECTRICITY



GAS



BROADBAND



PAY TV



WATER

Foxie offers a free and independent service to help connect household services from a range of market leading suppliers.

Call and let us do the hard work for you

1800 275 369



FOXIE
.com.au

ace

REAL ESTATE

LAVERTON

Shop 4/4 Neville Avenue
Laverton, Vic 3028
Ph: (03) 9931 1333
Fax: (03) 9931 1322

TRADING HOURS

Monday to Friday
9.00am - 5.30pm
Saturday
9.00am - 3.00pm

POINT COOK

Suite 6, 114/22-30 Wallace Ave
Point Cook, Vic 3030
Ph: (03) 8393 5500
Fax: (03) 9931 1987

TRADING HOURS

Monday to Friday
9.00am - 5.30pm
Saturday
9.00am - 3.00pm

ABBOTSFORD

48 Nicholson Street
Abbotsford, Vic 3067
Ph: (03) 8459 4555 Fax:
(03) 9428 7746

TRADING HOURS

Monday to Friday
9.00am - 5.30pm
Saturday
By Appointment Only

Laverton/Point Cook office Email: contact@acerealestate.com

Abbotsford office Email: contact@acere.com.au