

# PLEASE READ BEFORE SUBMITTING YOUR APPLICATION

We will be processing your application using the TICA Database

**Please note:** Applications will not be accepted, if the following documents are not submitted and the 100 points of I.D required are not met.

30 Points	25 Points	10 Points
Drivers licence	Current wage advice X 3	Previous 4 rent receipts
OR	Bank Statement (previous 3 months)	Current telephone account
Passport	Previous tenancy ledger	Current electricity account
		Credit card
		Council rates / Sydney water
		Medicare card

The above mentioned documents must add up to equal a total of 100 points

- Please ensure each page of the application is signed & dated where required
- Documents submitted to our office will not be kept in our office for longer than 7 days if you are declined.
- All documents will be disposed of safely, unless otherwise instructed by you.

## IF YOUR APPLICATION IS APPROVED

- You must pay a non-refundable holding deposit of 1 weeks rent within 24 hours of approval.
- All money is to be paid in full when you sign the lease documents
- Bond = 4 weeks rent
- 2 weeks advanced rent payment

Our office reserves the right to add to or change the above requests at any time and without notice.

**Residential Tenancy Application Form**  
For your application to be processed you must answer all questions

**1. Agent Details**

**Laing + Simmons**

Macarthur/Camden

Address: 664 Silverdale Road, Orangeville 2570  
Phone: 02 4655 9785  
Email: camden@lsre.com.au

REA ID: 8345

**2. Property Details**

Address \_\_\_\_\_  
Suburb \_\_\_\_\_ Postcode \_\_\_\_\_  
Lease Term \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_  
Date Property is to be occupied \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Number of other Applicants to Occupy the Property \_\_\_\_\_  
Adults \_\_\_\_\_ Children \_\_\_\_\_

**3. Personal Details**

Title \_\_\_\_\_ First Name \_\_\_\_\_ Initial \_\_\_\_\_  
Last Name \_\_\_\_\_  
Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age (Years / Months) \_\_\_\_\_  
Drivers Licence Number \_\_\_\_\_ State of Issue \_\_\_\_\_  
Alternate ID (eg passport) \_\_\_\_\_ No \_\_\_\_\_  
Please provide contact details  
Home Ph \_\_\_\_\_ Mobile Ph \_\_\_\_\_  
Email \_\_\_\_\_  
Occupation \_\_\_\_\_ Work No \_\_\_\_\_  
Current Address \_\_\_\_\_  
Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

**4. Emergency Contact**

Please provide an emergency contact not residing with you  
First Name \_\_\_\_\_ Surname \_\_\_\_\_  
Relationship \_\_\_\_\_ Phone No \_\_\_\_\_  
Address \_\_\_\_\_  
Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

**5. Payment Details**

Property Rental \$	Per Week or	\$	Per Month
First Payment of rent in advance		\$	
Rental Bond (1 Month Rent)		\$	
Sub Total		\$	

**6. Utility Connection Services**

**connectnow**  
We get things sorted.

PH: 1300 554 323 | Fax: 1300 889 598  
info@connectnow.com.au  
connectnow.com.au

**Moving home has never been easier**

Connectnow is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you pay no extra charges as a result of using the connectnow service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 554 323 to ensure your services can be addressed by the required date.

**DECLARATION AND EXECUTION/PRIVACY NOTICE:** By signing this application and ticking the 'YES' box below, I consent to the collection of my personal information by Connectnow Pty Ltd (ABN 79 097 398 662) ("connectnow") for the purposes of contacting me to talk about arranging the connection and disconnection of moving and utility services and related services and to inform me about other products and services that may compliment my home/lifestyle needs; consent to the disclosure by connectnow of my personal information contained in this application to other parties, including the relevant third party service providers, connectnow's related companies and third parties who provide connectnow with services in connection with the ordinary operation and administration of connectnow's business or where otherwise required or authorised by law; understand that protecting my privacy is important to connectnow and that I can obtain further details about how connectnow manages my personal information, including how I may access and seek correction of my personal information, how I may complain about a breach of my privacy and how connectnow will deal with that complaint, by viewing connectnow's Privacy Policy at www.connectnow.com.au or contacting their Privacy Officer at info@connectnow.com.au; understand that whilst connectnow is unlikely to disclose my personal information to recipients located overseas, connectnow is not responsible for the privacy practices of any third party service providers, and accordingly, I accept that it is my responsibility to check the privacy policies of the relevant service providers if I wish to obtain further information about how they manage personal information (including whether or not they are likely to disclose such information to overseas recipients); understand that my consent to receive such marketing materials will continue until I opt-out by contacting info@connectnow.com.au; understand that the connection and disconnection of moving and utility services and related services (collectively referred to as "the nominated services") will only be initiated once a connectnow representative has discussed the details with me and obtained my consent to the terms and conditions of supply of the relevant service providers; acknowledge that, to the extent permitted by law, neither connectnow nor my real estate agent accepts liability for loss caused by delay in, or failure to, connect and disconnect or provide the nominated services; acknowledge that the nominated services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated service providers bind me and that after hours connections may incur additional service fees from utility providers; authorise the obtaining of a National Metering Identifier or a Metering Installation Registration Number for my residential address to obtain supply details; understand that it is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection of the nominated utility services and that there is easy access to the meters; understand that connectnow may be paid a fee by the service provider and may pay a fee to a real estate agent in respect of the provision of the services provided to me by connectnow. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements and other undertakings set out in this application form on behalf of all applicants listed on this application form. Where I have nominated an alternative contact person on this application, I authorise connectnow to speak to them about my move and connection and disconnection needs if connectnow is unable to contact me directly.

**Yes, I consent to connectnow contacting me to organise my move home services and other products and services to suit my home or lifestyle needs.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

**7. Declaration**

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing and National Tenancy Database (NTD) which lists defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information including National Tenancy Database (NTD).

If a landlord or estate agent finds details of a prospective tenant on a database, they must advise the tenant in writing, within seven days, of:

- the name of the database and the person who listed the information
- the tenant's information held in the database
- how the tenant can check, change or remove the listing (ie, by contacting the person who listed them or the database operator).

Signed \_\_\_\_\_ Date \_\_\_\_\_

**8. Applicant History**

How long have you lived at your current address?      Years      Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per month \$

Reason for leaving

Was bond repaid in full?  Yes  No If No, please specify why:

What was your previous residential address?

Suburb

Postcode

How long did you live at your previous address?      Years      Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per month \$

Reason for leaving \$

Was bond repaid in full?  Yes  No If No, please specify why:**9. Employment Details**

Occupation

Employers Name

Employment Address

Suburb

Postcode

Employer Phone No

Contact Name

Length at current employment      Years      Months

Net Income \$      Per Week \$      Per Month

**10. Previous Employment Details**

Occupation

Employers Name

Employment Address

Suburb

Postcode

Employer Phone No

Contact Name

Length at previous employment      Years      Months

Net Income \$      Per Week \$      Per Month

**16. How did you find out about this property? (Please Tick)**RENT LIST  INTERNET  OFFICE  FOR LEASE BOARD  OTHER \_\_\_\_\_**13. Other information**

Car Registration

Do you have pets?  Yes  No If Yes, please specify:**14. Personal Referees**

1. Reference name

Occupation

Relationship

Phone No

Notes

1. Reference name

Occupation

Relationship

Phone No

Notes

**15. Please provide us with 100 points of identification**

Driver's Licence		40
Passport	40	
Copy of Gas/Water/Electricity account	30 each	
Mobile Phone Account		20
Medicare Card		20

**16. Office Use Only**

Lease Start Date      /      /

Car Space/Garage

Landlord's Name

Lease to be signed on

Signed:      Date      /      /

# Laing+Simmons

## Macarthur • Camden

### Pet Application Form

Property Applied for: \_\_\_\_\_

Applicant(s) Name(s): \_\_\_\_\_

Date: \_\_\_\_\_

We request the Landlord's permission to keep a pet, as detailed below at the above premises:

Type: \_\_\_\_\_

Size: \_\_\_\_\_

Weight: \_\_\_\_\_

Colour: \_\_\_\_\_

Approximate Age: \_\_\_\_\_

Pets Name: \_\_\_\_\_

Is your pet micro-chipped?: \_\_\_\_\_

Is your pet registered with the local council?: \_\_\_\_\_

I/We agree to comply with the following strict conditions:

- To keep the yard clean and free from animal droppings
- To ensure the animal is kept outside at all times
- To repair any damage to the premises caused by the animal including but no limited to carpet replacement, underlay replacement, replacement of lawns and gardens, rectification of scratched doors and woodwork, replacement of damaged flyscreen wire

- Other than any pet listed above and approved by the Landlord, we will not keep any other animals of any kind at the rental premises (even on a short term or temporary basis), including dogs, cats, birds, fish, reptiles or any other animals.
- This agreement is only for the specific pet(s) described above and we will not substitute or 'petsit' any other pet. Should our pet give birth to offspring they will be removed from the premises within 8 weeks of such birth.
- We will not leave the pets uneaten food around the premises where it may attract other animals and/or insects and pests.
- We agree to abide by all local, city or state laws, licensing and health requirements regarding pets, including vaccinations.
- The pet shall not cause any sort of nuisance or disturbance to neighbours. We agree to do whatever is necessary to keep our pet from making noise that would annoy others, and we will take steps to immediately rectify any reasonable complaints made by neighbours.
- We understand that there will be a condition in our Residential Tenancy Agreement which reads:- The Landlord & Tenant(s) hereby agree that the tenant(s) has/have permission to keep a pet(s) at the premises (in accordance with the Pet Application Form). However the pet(s) must remain outside at all times and after vacating the premises the tenant(s) must have the property professionally sprayed for fleas whether or not fleas are evident at this time. The receipt is to be provided to our office prior to release of Rental Bond Monies.
- We agree that the property is adequately secured by way of fencing, not to allow dogs outside the property unleashed.
- We hereby take full responsibility for our pet and agree to indemnify Laing+Simmons Macarthur | Camden in the event of damage or injury to a person.
- Should the need arise we hereby nominate the following person to be our Pet's emergency carer:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Yours sincerely

\_\_\_\_\_

Applicant(s) Signature(s)

Date: \_\_\_\_\_