



**THE APPLICATION PROCESS.....
WHAT WE NEED, WHEN WE NEED IT AND HOW TO DO IT!**

If you would like to apply for this property you can access our Tenancy Application Form online.

Please visit www.1form.com.au and click on the **Tenants Login Here button**. Once you have put in your email details and created a password please click **Sign up**. From here you will be able to input all the required information and submit your application.

When completing your application please use the below property manager details to ensure we receive your application.

Agency Name: *Infinite Real Estate*

Property Manager Name: *Property Management Team*

Property Manager Email Address: rentals@infiniterealestate.com.au

Please see the below information for what we require to process each application.

- All persons aged 18+ must complete their own application form, even if they are not named on the lease agreement.
- Please ensure **ALL** relevant sections of the application form are completed, including referees. We are unable to process incomplete applications.
- Please ensure referees are notified to expect a call. We will also contact your Payroll department to confirm your income, please ensure they have been given permission to discuss these details with Infinite Real Estate.
- **COPIES OF PHOTO ID MUST BE PROVIDED AT THE TIME OF SUBMITTING THE APPLICATION**
– I.e: drivers licence/ proof of age card, passport
- Please provide proof of income e.g, payslips, recent bank statements, letter of appointment, Centrelink statements (front & back).
- If possible please provide your current rental ledger. You will be able to request this from your current Property Manager.
- We will endeavour to process your application within **48 hours**, subject to the availability of referees and other checks.
- **If you have any questions or problems with the application form please EMAIL them to:** rentals@infiniterealestate.com.au or contact us on 08 9438 6311.