Residential Application Form

For your application to be processed you must answer all questions

THE LEASING Network

A. AGENT DETAILS

The Leasing Network
Phone: 1800 452 052
Mobile: 0400 454 531
Email: info@theleasingnetwork.com.au
Web: www.theleasingnetwork.com.au

PROPERTY MANAGER:

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode

2. Lease commencement date?

Day Month Year

3. Lease term? Years Months

3a. Are you a smoker? Yes No

4. Property rental?

$ per week OR $ per month

5. How many people will normally occupy the property?

Adults Children - Ages: _____

6. Please provide details of any pets.

Breed / type Council registration number

C. PERSONAL DETAILS

7. Please give us your details.

Mr Ms Miss Mrs Other

Surname Given name/s

Date of Birth Age Driver's licence number

Driver's licence expiry date Driver's licence state

Passport number Passport country

Pension number (if applicable) Pension type (if applicable)

8. Please provide your contact details.

Home phone number Mobile phone number

Work phone number Fax number

Email address

D. APPLICANT RENTAL HISTORY

9. What is your current address?

Postcode

10. How long have you lived at your current address?

Years Months

11. Why are you leaving this address?

E. FREE UTILITY CONNECTION SERVICE

myconnect

myconnect is a FREE & EASY to use utility connection service available for tenants

Phone : 1300 854 478 **enquiry@myconnect.com.au**
Fax : 1300 854 479 **www.myconnect.com.au**

☑ **Yes, Please Contact Me** ☐ **Interpreter service (tick if required)**

Unless I have opted out of this section, I/we:
Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.

☐ *Tick here to opt out*

F. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 2010

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:
a) the owner or the Agent of my current or previous residence;
b) my personal referees and employer/s;
c) any record, listing or database of defaults by tenants;

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/ landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to
a) communicate with the owner and select a tenant
b) prepare lease/tenancy documents
c) allow organizations/tradespeople to contact me
d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
e) refer to Tribunals/Courts & Statutory Authorities (if applicable)
f) refer to collection agents/lawyers (where applicable)
g) complete a credit check with NTD (National Tenancies Database)

Signature X **Date**

100 POINTS OF ID

- Drivers License/Passport — 30 points
- Tenancy Ledger — 30 points
- Bank Statement (2 months) — 15 points
- Current 2 payslips/Centrelink income statement/if business, 2 year tax return — 15 points
- Medicare/Healthcard — 15 points
- Utility Bill — 15 points

RENTAL HISTORY CONTINUED

12. Please give us further information about this rented property.

Name of landlord or agent

Landlord/agent's phone number

Weekly rent paid $

13. What was your previous residential address?

Postcode

14. How long did you live at this address?

Years Months

15. Please give us further information about this rented property.

Name of landlord or agent

Landlord/agent's phone number

Weekly rent paid $

Bond refunded in full? YES NO

If NO, why not?

16. Please answer the following questions:

	YES	NO
Have you ever been evicted by a landlord or agent?		
Have you ever been refused another property?		
Are you in debt to another landlord or agent?		
Have you applied for another property?		

G. EMPLOYMENT HISTORY

17. Please provide your employment details.

What is your occupation?

FULL TIME / PART TIME / CASUAL?

Employer's name *(if self employed, go to Q18)*

Employer's address

Postcode

Contact name

Phone number

Length of employment

Years Months

Net weekly income $

18. IF SELF EMPLOYED, Please provide your accountant's info.

Accountant's Name

Phone number

Address

Email

19. Please provide your previous employment details.

Previous Employer

Contact name

Phone number

Length of employment

Years Months

Net weekly income $

H. CONTACTS / REFERENCES

20. Please provide a contact in case of emergency.

Surname

Given name/s

Relationship to you

Phone number

Address

21. Please provide two personal references not related to you

1. Surname

Given name/s

Relationship to you

Phone number

2. Surname

Given name/s

Relationship to you

Phone number

I. OTHER INFORMATION

22. Car Registration?

23. Are you an Investor?

YES NO

J. PAYMENT DETAILS

Property Rental

$ **Per week** OR $ **Per month**

Rental Bond (4 weeks of rent)	$
First payment of rent in advance	$
Sub Total	$
Less: Deduct Reservation Fee	$
Amount payable on signing tenancy agreement **(Bank Cheque or Money Order Only)**	$

K. PLEASE NOTE:

- This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.
- Initial payments must be made by bank cheque or credit card within 24 hours of approval.
- Keys will not be handed over until the lease agreement has been signed by all applicants and all monies owing are received in full.
- Security deposits are to you paid separately by credit card or bank cheque made out to the RTBA upon collection of the keys. No personal cheques.

***** A COPY OF PHOTO ID MUST BE SUBMITTED ALONG WITH THIS APPLICATION.***