

## TENANCY APPLICATION INFORMATION

Before completing the application form we, at Abel Property, would like you to review the requirements listed below before submitting your application.

It is important that you fill out the application with as much detail as possible. If you are unsure of a question, please ask one of our friendly staff. Make sure to read the conditions in the application. Once you sign the form you are stating that you have read and understood all conditions.

1. All Applicants intending on applying for a property must provide all details and sign the application form.
2. 100 points of identification is required, when submitting this application, for each applicant.

### **Documents = 70 points**

- Current passport, Birth Certificate, International Travel Document – Diplomatic Papers

### **Documents = 40 points**

- All photo ID, license or permit issued under Law of the Commonwealth, a State or Territory (e.g. an Australian Driver's License)
- 18+ identification card, Working with Children identification card
- TAFE/University identification card

### **Documents = 25 points**

- Copy of working pay slips, utility bills with current address, tenant rent receipts and any other forms of ID

3. If you are visiting Australia or are on a Visa, a copy of your Visa will also need to be provided as proof that you can sign six (6) or twelve (12) month lease.
4. If you have any special conditions or would like to ask for anything to be included in the lease (e.g. you have a pet), you will need to write it on page 1 for it to be considered.
5. Please fill in the lease term and the date you would like to move in to the property on page 1.
6. If you are not accepted for the property, you will be notified. Your application will be shredded.
7. Only approved occupants can reside at the property. If another person needs to be added to the lease, please inform your Property Manager for the correct process involved.
8. None of our properties allow smoking inside the residence, near open doors or windows at any time.